

GARRYDUFF PRIMARY SCHOOL
SCHOOL YEAR 2020/2021
REVISED UPDATE - AUGUST 2020

Following the release of updated guidance by the Minister of Education we have our updated plans below. There will be aspects of this outworking of the Minister's guidance that will vary from what other schools are doing but it is how we, at Garryduff, are ensuring protection for pupils and staff as we face the new normal of school life.

The Minister has stated in his releases that whilst children are going back to school it will not be to school as it was. Things will be different. We will be working through these changes and supporting your children when they return to school. Please have a conversation with your child/children about the details of this document. We will be adding some further information and photographs, for your children, to the website next week.

AT ALL TIMES THE STEPS AND MEASURES WE ARE PUTTING IN PLACE ARE TO PROTECT BOTH CHILDREN, STAFF AND OUR WIDER SCHOOL FAMILIES.

SOCIAL DISTANCING

In the document the Minister states that "schools should endeavour strenuously to implement as much social distancing as is practical where physical capacity and curriculum delivery permit".

In Garryduff children will be seated at individual desks and will be 1m away from any other member of the class. All children will face forwards in the classroom. The class group will become a "protective bubble" and we will be staggering break and lunch times to ensure pupils have limited contact outside their class bubble. There will be no whole school mixing of pupils in the morning, break times or lunch times. Pupils will remain at their classroom desks to eat break and lunch. Class teachers and classroom assistants will be supervising break and lunch times in classrooms.

SCHOOL DAY

The table on the next page outlines starting days and times for all year groups. While finish times are recorded below as o'clock times, pupils in P1-P3 with no siblings can be collected at 1.45pm and other children can be collected from 1.50pm-2.05pm. This is to allow for social distancing and prevent over crowding in the car park and when waiting to collect children. We would ask that parents collect children and move quickly to their cars paying close attention to social distancing.

<u>STARTING DATE</u>	<u>YEAR GROUP</u>	<u>TIMES</u>
Mon 24 th August <u>**Children will need a packed lunch Mon-Thurs as no school meals available</u>	P7 (Non-Transfer Pupils)	9am-2pm (Mon 24th-Thurs 27th) 9am-12 noon (Fri 28th) <u>**note slight change of times from previous letter</u>
Mon 24 th August <u>**Children will need a packed lunch Mon-Fri as no school meals available</u>	P7 (Transfer Pupils)	9am-3pm (Mon 24th-Thurs 27th) 9am-2pm (Fri 28th)
Fri 28 th August	P1-P6	9-12 noon P1-P3 children with no siblings should be collected at 11.45am All other pupils should be collected from 11.50am-12 noon
Mon 31 st August	**BANK HOLIDAY - SCHOOL IS CLOSED FOR ALL PUPILS**	
Tues 1 st Sept- Fri 11 th Sept	P1-P7	9am-12 noon for P1 pupils 9am-2pm for P2-P7 (non-transfer) *Children in P2/3 with no siblings should be collected at 1.45pm 9am-3pm for P7 (Transfer)

We have thought very carefully about our finishing times and we are going to **keep the 2pm finish for our P1-P7 (Non-Transfer) pupils for the first 2 weeks of term** with this then hopefully being increased from 14th September as outlined below.

We understand that for childcare arrangements you need to know as far in advance as possible about any changes to this and **we will be constantly monitoring the situation.**

Staff are not actually contractually required to carry out lunch time supervision but as we are keeping within one bubble, they have agreed to supervise children through lunch time in their classrooms. This will also be staggered so that no 2 bubbles will be using the playground area at the same time.

ALL PUPILS will finish at 1.50pm on Fridays. (1.45pm collection for P1-3 pupils with no siblings in other classes; 1.50pm-2.05pm collection for other remaining pupils to facilitate social distancing and car parking.) Staff will use the time from 2pm-3pm for planning and preparation, to sanitize homeworks that have come in that day and mark them, prepare work and photocopy work for the following week and leave it so that it can sit over the weekend. **Like all our plans and arrangements, this will be constantly monitored and reviewed.**

CLASS	HOME TIMES (FROM MON 14TH SEPT - TO BE CONFIRMED)
P1	9am-1.50pm Mon-Fri **On Fri, any children with no siblings should be collected at 1.45pm
P2	9am-1.50pm Mon-Fri **On Fri, any children with no siblings should be collected at 1.45pm
P3	9am-2.50pm Mon/Tues; *Any children with no siblings should be collected at 2.45pm 9am-1.50pm Wed/Thurs/Fri
P4	9am-2.50pm Mon-Thurs 9am-1.50pm Fri
P5	9am-2.50pm Mon-Thurs 9am-1.50pm Fri
P6	9am-2.50pm Mon-Thurs 9am-1.50pm Fri
P7	9am-2.50pm Mon-Thurs 9am-1.50pm Fri *Transfer Children will stay for Grafters on Mon and Thurs each week until 4pm starting Mon 14th Sept

To protect everyone, we will only provide access to the school buildings for essential persons - **NO PARENTS WILL BE PERMITTED IN THE SCHOOL BUILDING.**

CLASS LOCATION

We are keeping the plans for classroom locations as it was in the last communication in June.

P1/2 - in P1/2 room in new building

P3 - in P4/5 room in old building

P4/5 -in hall in new building

P6/7 -in P6/7 room in old building

Staff will greet pupils at school door.

ONE-WAY SYSTEM

Entry - We will be operating a one-way system for drop off and collection of pupils.

P1/2/3/6/7 will walk through the pupil entrance at right hand side of school (with one adult if needed) P1/2 pupils left at back door of new building; P3 left at door of old building; P6/7 walk to right hand side of old building (along fence) and walk round far side of building to enter through emergency exit door. Parents will then continue to walk past new building and through top gate on road side of school buildings back to their car. P4/5 will enter through the hall emergency exit door (left hand side of new building as you are looking at it).

Exit - parents will walk the same route waiting socially distanced in the playground to collect children. After collection move quickly to your car again using the top gate. We would ask that at all times you respect social distancing guidelines.

LUNCH AND BREAK TIMES

As I have previously mentioned, these will be staggered. Pupils will eat their break and lunches at their classroom desks and will be supervised by their class teacher and classroom assistant. Outdoor play times will only involve the pupils in your class bubble and will again be supervised by your class teacher and classroom assistant.

We still have no further guidance on school meals. All we know at the minute is that there will be no school meals available until Tues 1st Sept.

TEACHING AND LEARNING

As children have spent a significant amount of time out of the classroom this year our teaching focus in all classes will be on Literacy, Numeracy and Topic activities.

During the first two weeks of term PE lessons will be reduced to non-contact outdoor sessions during lunch and break times. This will be increased when the school day lengthens.

After school activities cannot run until guidance around mixing of "bubbles" changes.

HYGIENE

Pupils will all sanitize their hands when entering school. Leave any lunch boxes at tables then wash hands with soap and water. Regular hand washing with soap and water will take place throughout the day. Pupils will use hand sanitizer when leaving school. If your child has an allergy to hand sanitizer or soap used in school please provide an alternative they can use.

Respiratory Hygiene - we will be using the "catch it, bin it, kill it" approach.

CLEANING

Our normal cleaning procedures will be in place with additional cleaning taking place throughout the day focusing on door handles, light switches, toilets and table tops.

WHAT CAN MY CHILD BRING TO SCHOOL?

- The guidance document states that *"schools should consider discouraging or prohibiting children from bringing anything from home and at the end of each school day, limiting/preventing shared resources from school being taken home"* With this in mind, **AT THE MINUTE YOUR CHILD WILL NOT NEED A SCHOOL BAG.** We will provide each child with a plastic folder that can be wiped down when they arrive in school and likewise can be wiped down when they bring it home from school. Homework activities will be prepared and left ready for pupil folders each Friday and will sit over the weekend. The folder will be sent home on a Monday and will contain all homework activities and reading for the week. This should not be brought back to school until Friday each week.
- There can be no shared equipment so please send the following items, with your child on their first day, in a pencil case to be kept in school: HB pencils (yellow and black Staedtler HB Noris have good leads in them), rubber, sharpener, 30cm ruler (P4-7) Pritt stick glue, colouring pencils ("twistables" type are very good)
- Children may bring a lunch box to school each day. It is a good idea to have a box that can be easily cleaned and wiped down on a daily basis.
- Break time snack can also be brought in their lunch box.

FACE COVERINGS

Public Health Guidance recommends that face coverings are used in particular circumstances -short periods in enclosed spaces where social distancing is not possible. Staff in school have been provided with visors and face coverings and may wear them on occasions. Please make your child aware of this.

Full PPE will only be required by staff if dealing with a pupil who has developed symptoms of Covid-19 and a distance of 2m cannot be maintained. (**Symptomatic children SHOULD NOT be in school**)

Pupils in Primary Schools are not required to wear PPE or face coverings but if you wish your child to do so we will permit them to do so.

****From this point onwards the information is taken directly from the latest update of "NORTHERN IRELAND RE-OPENING SCHOOLS GUIDANCE-NEW SCHOOL DAY"**

PUPILS OR STAFF WHO BECOME SYMPTOMATIC ONSITE

If anyone becomes unwell with a new, continuous cough or a high temperature/fever or anosmia (a loss or a change in your normal sense of smell, which can also affect your sense of taste) **in an educational setting, they and any members of their household within that school setting must be sent home** and advised to follow the PHA guidance for households with possible coronavirus infection. Settings should keep a full record of such actions and request a parent / carer / guardian record their acknowledgement of this action.

A child awaiting collection should be moved, if possible, to a room where they can be isolated behind a closed door. Appropriate adult supervision must be provided. Ideally, a window should be opened for ventilation.

If the child needs to go to the bathroom while waiting to be collected, they should use a separate bathroom. The bathroom should be cleaned and disinfected before being used by anyone else. PPE should be worn by staff caring for the child while they await collection if direct personal care is needed and a distance of 2m cannot be maintained (such as for a very young child or a child with complex needs).

If the child is seriously ill or injured or their life is at risk, call 999. Do not visit the GP, pharmacy, urgent care centre or a hospital.

If a member of staff (who was wearing the appropriate PPE and adhering to the social distancing guidelines) has helped someone with a new, continuous cough or a high temperature or loss of taste/smell, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who has developed symptoms. Cleaning the affected area with available cleaning products, followed by disinfection after someone with symptoms has left will reduce the risk of passing the infection on to other people. 64

TEST, TRACE AND PROTECT

Pupils and staff who exhibit ANY symptoms associated with COVID-19 SHOULD NOT attend school.

The N.I. Executive has rolled out a Test and Trace and Protect strategy designed to control the spread of COVID-19 and symptomatic staff are expected to follow the advice and obtain a test for COVID-19. Where an individual has had a negative result, it is important to still apply caution. If everyone with symptoms who was tested in their household receive a negative result, the pupil or member of staff can return to work providing they are well enough and have NOT HAD A FEVER FOR 48 HOURS.

Anyone who tests positive will be contacted by the Contact Tracing Service in the Public Health Agency, and will need to share information about their recent interactions. This could include household members, people with whom you have been in direct contact, or been within 2 metres for more than 15 minutes. Passing in corridors and short periods of contact does not therefore present a significant risk to staff or pupils. All household members should follow PHA isolation guidance which currently requires everyone in the house to stay at home. Isolation guidance will then be provided that is context specific and may result in friendship groups, regular contacts and potentially an entire class or 'bubble' being instructed to self-isolate at home.

The guidance is as follows:

- if you have symptoms of coronavirus or a positive test, you will need to stay at home for at least 10 days;
- if you live with someone who has symptoms or a positive test, you will need to stay at home for 14 days from the day the first person in the home started having symptoms;
- however, if you develop symptoms during this 14-day period, you will need to self-check in accordance with Test and Trace guidance and stay at home for 10 days from the day your symptoms started (regardless of what day you are on in the original 14-day period);
- 10 days after your symptoms started, if you do not have a high temperature, you do not need to continue to self-isolate. If you still have a high temperature, keep self-isolating until your temperature returns to normal. You do not need to self-isolate if you just have a cough after 10 days, as a cough can last for several weeks after the infection has gone;
- if you have symptoms and live with someone who is 70 or over, has a long-term condition, is pregnant or has a weakened immune system, try to find somewhere else they can stay for the 14-day isolation period;
- it is likely that people living within a household will infect each other or be infected already. Staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.

Enhanced cleaning WILL be carried out within any classroom in which an individual who has developed COVID-19 has been to minimise risk of the spread of the virus. This will be clearly communicated to staff, parents and pupils to provide assurance that the environment is safe. Pupils or members of staff can return to school when they have completed the necessary period of isolation as advised by the Test, Trace and Protect service. This will help contain any potential transmission to those staff/pupils and will also assist in protecting the wider community.